

**ARCHITECTS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
November 12, 2003**

PRESENT: Dennis Cerreta, Arno Haering, and James Otto

STAFF PRESENT: Jerry Lowrie, Bureau Director; Wayne Austin, Legal Counsel; Pat Schenck, Program Assistant, and Division of Enforcement Staff.

GUESTS: Bill Babcock, AIA Wisconsin

CALL TO ORDER

James Otto called the meeting to order at 9:39 a.m. A quorum of 3 members was present.

AGENDA

Additions to the Agenda:

- Request for re-instatement – Ming Wang
- Move Items 17e. i. - v. to 17d.

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to adopt the agenda with amendments. Motion carried unanimously.

MINUTES JULY 23, 2003

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to approve the minutes of July 23, 2003 as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT
JERRY LOWRIE, BUREAU DIRECTOR**

Jerry Lowrie introduced himself to the Section members. Mr. Lowrie gave a summary on his background and experience in State government and the private sector. Introductions were made around the table.

VISTORS COMMENTS

Mr. Bill Babcock , AIA Wisconsin reported that AIA's organization has 1500 members. Mr. Babcock is interested in the Section initiatives regarding continuing education and whether or not it will be required for licensure renewal, internship programs, initial licensure exam requirements, and stated that exam preparation programs should be encouraged as the Architect Exam applicants have dropped off considerably. Continuing education is required for membership in AIA. AIA supports continuing education as a requirement for license renewal.

SECTION ROSTER

Noted.

2004 MEETING DATES

James Otto will be available to review applications in-between meetings.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

The Section requested that the Department only add sections that pertain to Architects from the Summary Reports on Pending Court Cases, etc.

TRAVEL

NCARB 2004 REGIONAL MEETING, SANTA MONICA, CA. MARCH 18-20, 2004

NCARB Region IV will pay for a Regional Meeting but not a National Meeting. If NCARB pays for one person to attend this meeting, will the Department cover the expenses for a second Section Member or the Bureau Director?

Discussion continued regarding Department travel policies for 2004. It was recommended that Wisconsin be adequately represented at the NCARB Regional Meetings. Clarification of the Department travel policy for 2004 was requested.

LEGISLATION UPDATE LICENSURE EXPERIENCE REQUIREMENTS

A-E 4.05, A-E 4.08, and A-E 4.09 are currently being drafted at the Legislative Reference Bureau (these rules only apply to the Engineers Section, no discussion occurred).

APPLICANT REVIEW OF EXAMS

The Section discussed whether or not a candidate should be allowed the option of reviewing their exam. The Section questioned whether architects should change the Wisconsin Rules so they are in line with NCARB's to eliminate the exam review option. NCARB recommends no review of exams.

The Department received two requests for exam reviews this past year from Engineers so the Section agreed to keep the option open for architects to review the exam.

CONTINUING EDUCATION

Currently at the Legislative Reference Bureau being drafted. Jerry Lowrie will forward the new drafts to the Section members when they are completed.

RULES UPDATE EDUCATION AND EXPERIENCE REQUIREMENTS FOR ARCHITECTS

Draft is currently at the Legislative Reference Bureau being drafted. Jerry Lowrie will forward the new drafts to the Section members when they are completed.

2005 REGIONAL NCARB MEETING – WISCONSIN PLANNING STATUS REPORT – JIM OTTO

Meeting will be held at the Pfister Hotel in Milwaukee WI on March 10-12, 2005. Two Department staff people will be needed to man the registration table on Thursday from 3:00 p.m. to 6:00 p.m. before the Ice Breaker and Friday morning from 7:00 a.m. to 9:00 am. In the Spring of 2005, Department staff will work on putting together "goodie bags" for the attendees. Region 4 puts aside \$300.00 to assist with the purchase of items for the bags.

USE OF "ARCHITECTURE" BY ENTITIES OTHER THAN REGISTERED PROFESSIONALS UW-STEVENS POINT "INTERIOR ARCHITECTURE" PROGRAM

The Section is concerned about the use of the word "*Architecture*" by UW Stevens Point in the "*Interior Architecture*" program. Students receive a "bachelor of science" degree when completing this program. The program provides a learning environment that encourages the development of professional designers with the ability to design quality interior environments which contribute to the well-being of individuals and groups. The UW-Stevens Point Division of Interior Architecture Program is accredited by the Foundation of Interior Design Education

Research and is an accredited institutional member of the National Association of Schools of Art and Design. Graduates may design interior space of office, residential, retail, hospitality, health facilities, etc.

The Section is concerned that graduates of these programs may practice under the name of "*Interior Architecture*". The Section requested that staff research fellow jurisdictions and bring back information for the next Section meeting.

Jerry Lowrie will contact staff in the Division of Enforcement to find out if the use of the word "*architecture*" by UW Stevens Point program is in violation of the law.

MOTION: Arno Haering moved, seconded by Dennis Cerreta, to request that staff research the statutes of our fellow jurisdictions regarding the use of the term architect and architecture and it's permitted uses and get back to the board with a report as to what that is and the Section will review it at the next meeting. Mr. Lowrie will discuss the issue of the Stevens Point program with the Division of Enforcement as to whether any issues on the table need to be discussed with the UW. Motion carried unanimously.

REINSTATEMENTS PAST FEES - LATE FEES

The Section discussed reinstatement fees at length. The Department charges the current renewal fee plus a \$25.00 late fee, but does not require an Architect to pay all past renewal fees for the length of time that the license was lapsed in Wisconsin. The procedure is the same for all professions within the Department.

If the Section adopts continuing education rules in the future, this requirement must also be considered during the reinstatement process.

The Section has requested that staff research the policy of other jurisdictions regarding reinstatement fees and policies.

MOTION: Arno Haering moved, seconded by Dennis Cerreta, that staff check with other jurisdictions and other Boards within the Department regarding reinstatement policies. Motion carried unanimously.

**NCARB
BOARD OF DIRECTORS' MEETING REPORT-NEW YORK**

The Section reviewed NCARB's Board of Directors Meeting Report from October 6-18, 2003 in New York.

NCARB PRIZE

The Section reviewed the NCARB Prize for Creative Integration of Practice and Education in the Academy, "Call for Entries". No Entries were suggested.

SECTION MEMBER ACTIVITY

Arno Haering requested current information regarding the decision of the Supreme Court hearing in November regarding the "practice of Law".

PRACTICE ISSUES

The Section discussed the proposed revisions to the Definition of the Practice of Law. Jim Otto will forward of a copy of his letter to Bar from November, 2002.

**FUTURE SECTION INITIATIVES DISCUSSION – JAMES OTTO
CONTINUING EDUCATION REQUIREMENTS FOLLOW-UP DISCUSSION**

The Section will withhold taking any further initiatives on continuing education until there is a full Section in place. The Section is waiting for the appointment of one professional member and one public.

**MISCELLANEOUS CORRESPONDENCE/INFORMATION
QUESTION REGARDING VARIANCE FOR RECORDING NCARB IDP HOURS –
JOSHUA KERWIN**

The Section reviewed and discussed correspondence from Joshua Kerwin regarding a variance for recording NCARB IDP Hours. Although they agreed with Joshua Kerwin's understanding of the rule they have no authority to offer a variance as this is a requirement of the NCARB Intern Development Program.

Jerry Lowrie will correspond with Mr. Kerwin regarding the Sections decision.

NEW BUSINESS

NCARB 2004 ANNUAL MEETING TRAVEL – “PILOT PROGRAM” DISCONTINUED

The Section reviewed NCARB 2003 Pilot Program Survey of Member Boards. Mr. Otto completed the survey for the Section. The Section is in favor of continuing the Pilot Program. Eliminating the Pilot Program could significantly affect the ability of Wisconsin Board members to attend the Annual Meeting. NCARB Pilot Program funded travel for one architect Board member for the Annual NCARB Meeting this past summer.

The Section is concerned Wisconsin will not be adequately represented if we don't send a voting delegate to the National NCARB meeting.

Discussion continued regarding Department travel policies for 2004. It was recommended that Wisconsin be adequately represented at the NCARB meetings. Clarification of the Department travel policy for 2004 was requested.

IDP COORDINATOR

The Section agreed to leave this position vacant at this time. The person in this position meets with students and interns.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY HAVE BEEN SUBMITTED AFTER MAILING OF AGENDA

None.

CLOSED SESSION

MOTION: Arno Haering moved, seconded by Dennis Cerreta, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats. Roll Call Vote: Dennis Cerreta-yes, Arno Haering-yes, James Otto-yes. Motion carried unanimously.

Open Session closed at 12:00 noon.

RECONVENE TO OPEN SESSION

MOTION: Arno Haering moved, seconded by Dennis Cerreta, to reconvene into Open Session at 12:12 p.m. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to accept all decisions and motions made in Closed Session. Motion carried unanimously.

CASE CLOSINGS

None.

STIPULATIONS

None.

ADMINISTRATIVE WARNINGS

None.

REINSTATEMENT REQUESTS

DUANE D. ANDERSON

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to grant reinstatement of licensure in the matter of **Duane D. Anderson**. Motion carried unanimously.

ROMAN W. SCHLAEGER

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to grant reinstatement of licensure in the matter of **Roman W. Schlaeger**. Motion carried unanimously.

HANS TIMPER

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to grant reinstatement of licensure in the matter of **Hans Timper**. Motion carried unanimously.

ROBERT GRAHAMS

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to grant reinstatement of licensure in the matter of **Robert Graham**. Motion carried unanimously.

MING WANG

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to grant reinstatement of licensure in the matter of **Ming Wang**. Motion carried unanimously.

MONITORING REPORT

None.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None.

ADJOURNMENT

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to adjourn the meeting at 12:15 p.m. Motion carried unanimously.

NEXT MEETING: JANUARY 13, 2004

Next meeting agenda items:

- Add Visitors Comments
- Reinstatement rules of other jurisdictions
- Use of architecture in other jurisdictions